

**HARLEM PUBLIC SCHOOLS**  
**Regular Board Meeting**  
**May 16, 2017**

**ROLL CALL/CALL TO ORDER**

Chairperson Kathleen Adams called the meeting to order at 6:00 PM. Trustees present were Kathleen Adams, Valerie Blackcrow, Donald Horn and Michele Brockie. Kristie Crazy was absent. Shawn Smith, Superintendent and Teresa Cornell, Business Manager/Clerk were also present. Twenty-seven guests attended the meeting.

**A. REORGANIZATION OF THE BOARD**

1. Motion by Donald Horn to accept the vote tally for the May 2, 2017 Trustee election as attached. Second by Michele Brockie and motion carried 4 for, 1 absent (Crazy).
2. Shawn Smith recognized outgoing Board members Michele Brockie and Donald Horn.
3. Kelly Mills administered the "Oath of Office" to newly elected trustees Dean A. Doney Jr. and Johnathan Walker.
4. Motion by Dean Doney to nominate Valerie Blackcrow as Board Chairperson. Second by Johnathan Walker and motion carried 4 for, 1 absent (Crazy).
5. Motion by Dean Doney to nominate Kathleen Adams as Board Vice-Chairperson. Second by Johnathan Walker and motion carried 4 for, 1 absent (Crazy).
6. Motion Johnathan Walker to appoint Teresa Cornell as Board Clerk of School District No. 12. Second by Kathleen Adams and motion carried 4 for, 1 absent (Crazy).
7. Motion by Kathleen Adams to authorize Superintendent (Shawn Smith), Business Manager/Clerk (Teresa Cornell), and Adm. Asst. (Michelle Sears) to sign for School District #12 Petty Cash account and authorize Superintendent (Shawn Smith), Business Manager/Clerk (Teresa Cornell) and Board Chair (Valerie Blackcrow) to sign on the Harlem School District #12 Blaine County Treasurer account for claims and payroll. Second by Johnathan Walker and motion carried 4 for, 1 absent (Crazy).
8. Motion by Kathleen Adams to give the Superintendent authorization to use the Board Chair's signature stamp when needed with notice to the Chairperson, call first. Second by Dean Doney and motion carried 4 for, 1 absent (Crazy).
9. The Board members turned in their trustee information sheet and conflict of interest letter.

Recess from 6:15 - 6:25 pm.

**B. GUESTS AND DELEGATIONS**

The Jr. High Student Leadership Team being represented by Mackenzie Fox, Alexis Cochran, Chloe Messerly and Ms. Janet Jorgensen talked to the Board about their recycling project, "Hands Across Harlem" clean up day in Harlem and Ft. Belknap on May 18, and other leadership ideas they have.

**C. UNANIMOUS CONSENT AGENDA**

Blanket motion by Kathleen Adams to approve:

1. Minutes of the April 18, 2017 regular board meeting.
2. Travel – New Board member training June 11 in Helena or May 24 in Malta for Dean and Johnathan
3. Payroll Warrant number 75404 – 75450 in the amount of \$346,492.24 and void #74655
4. Claim Warrant number 17206 – 17219 in the amount of \$86,376.40 and void #17177, 17184, 17191, 17194, & 17198
5. Student Account check number 21140 – 21160 in the amount of \$19,603.49 and void #20804 (over 1 year old)
6. Purchase Orders over \$10,000:

- EF Tours – PO# 16170350 – Travel payment from Travel Club - \$11,810.59
- Misc Vendors – PO# 61442 – Computers, printers, chrome books and carts - \$22,000
- Triangle Communications – PO# 60024 – Telephone and Internet Services for all year (ongoing thru June 2017) - \$13,759.43 so far.
- NorthWestern Energy – Change all lighting to LED – Elementary School = \$15,510 and Jr/Sr High = \$24,975. Will pay for itself in energy savings in less than 3 years.

Second by Dean Doney and motion carried 4 for, 1 absent (Crazy).

#### **D. PROGRAM REPORTS**

Shawn Smith presented information on the Gear Up School statistic survey. Shawn Smith has accepted the resignation of Kyli Kropf as High School English Teacher. Shawn Smith, Teresa Cornell, Doug Komrosky, Janet Jorgensen, Shiloh Seymour and Doreen Warren reviewed their written reports.

#### **E. REQUEST FOR WAIVER OF KINDERGARTEN AGE REQUIREMENT**

Motion by Dean Doney to approve the request for a waiver of the age requirement for the grandson of John Filesteel Sr. Second by Johnathan Walker and motion carried 4 for, 1 absent (Crazy).

#### **F. HEALTH INSURANCE RENEWAL**

Motion by Kathleen Adams to accept the renewal plan rates from Blue Cross Blue Shield direct for health insurance, The Hartford for group retiree insurance plan (for retirees > 65) and Guardian for dental, vision, Life/AD&D and disability insurance for the 2017-18 school year. The plan will be from September 1, 2017 through August 31, 2018. Second by Dean Doney and motion carried 4 for, 1 absent (Crazy).

#### **G. FEDERAL/STATE PROGRAMS PARTICIPATION**

Motion by Johnathan Walker to approve participation in all Federal and State Programs for the 2017-18 school year including: Title I, Title II-Part A, Title II-Part D, Title III, Title IV-Part A, Title V-Part A, Title VI-Part B, Title VII-Indian Education, IDEA-Part B, State Vo-Ed, Advancing Ag Ed, Graduation Matters, Gear Up, Carl Perkins, 21<sup>st</sup> Century Community Learning, Bear Paw Coop Sub-Grant, JOM, Impact Aid, and any other federal and state grant awarded. Second by Kathleen Adams and motion carried 4 for, 1 absent (Crazy).

#### **H. TRANSPORTATION REPORT APPROVAL TR-5 AND TR-6**

Motion by Dean Doney to approve the 2<sup>nd</sup> semester 2016-17 TR-5 and TR-6 reports for Harlem Elementary and Harlem High School. Second by Johnathan Walker and motion carried 4 for, 1 absent (Crazy).

#### **I. MTSBA-MHSA-NAFIS-IISM-INDIAN SCHOOL BOARD CAUCUS AND OTHER MEMBERSHIPS**

Motion by Kathleen Adams to approve the following memberships for 2017-18:

- MTSBA (MT School Boards Assoc.) - \$6,060.50
- MHSA (MT High School Assoc.) - \$3,980
- NAFIS (Nat'l Assoc. of Federally Impacted Schools) - \$3,977
- IISM – (Indian Impacted Schools of MT) - \$3,900
- Indian School Board Caucus - \$3,026
- Montana Cooperative Services - \$555

- AdvanEd (Advance Education, Inc. – Accreditation Fees) – \$900
- Bear Paw Cooperative - \$27,053.22.

Second by Dean Doney and motion carried 4 for, 1 absent (Crazy).

#### **J. HOUSING APPLICATION RECOMMENDATIONS**

Motion by Kathleen Adams to follow the recommendation of the committee to limit the length of occupancy in any school housing unit to five years for any new or existing tenants, except any tenants with over five years, as of the 16-17 school year, will have two years to seek other housing arrangements. Second by Johnathan Walker. During discussion Doreen Warren pointed out that as the motion stands, she would only get one year instead of two to seek other housing. Motion **failed** 4 against, 1 absent (Crazy).

Motion by Kathleen Adams to follow the recommendation of the committee to limit the length of occupancy in any school housing unit to five years for any new or existing tenants, except any tenants with over five years, as of the 17-18 school year, will have two years to seek other housing arrangements. Second by Dean Doney and motion carried 4 for, 1 absent (Crazy).

Recess 7:57 – 8:05 pm.

Motion by Johnathan Walker to follow the recommendation of the committee to give first priority to Erica Collins and 2<sup>nd</sup> priority to Kristin Landre for the one housing unit we have available right now. Second by Kathleen Adams and motion carried 4 for, 1 absent (Crazy).

#### **K. APPROVAL FOR 6<sup>TH</sup> GRADE MOVE TO JR/SR HIGH SCHOOL**

Motion by Kathleen Adams to approve the 6<sup>th</sup> grade move to Jr/Sr High school beginning with the 2017-18 S.Y. Second by Johnathan Walker and motion **failed**, 2 for (Adams, Walker), 2 against (Blackcrow, Doney), 1 absent (Crazy).

#### **L. RESIGNATION OF KRISTI CRAZY, SCHOOL BOARD TRUSTEE**

Motion by Dean Doney to accept the resignation of Kristie Crazy as School Board Trustee effective immediately. Second by Kathleen Adams and motion carried 4 for, 1 absent (Crazy).

#### **M. HIRE COACHES/EXTRA-CURRICULAR POSITIONS**

Motion by Johnathan Walker to approve Kim Faulkinberry as Head Volleyball coach for SY 2017-18 as per the CBA. Second by Dean Doney and motion carried 4 for, 1 vacant.

Motion by Kathleen Adams to approve Hope Speakthunder as Head Cross Country coach for SY 2017-18 as per the CBA. Second by Dean Doney and motion carried 4 for, 1 vacant.

#### **N. HIRE 2017 SUMMER ACADEMY STAFF**

Motion by Johnathan Walker to hire:

- Bonnie Nessler for 2017 part time (4 hrs/day) J.H. Summer Academy teacher @ \$25/hr. from May 30 – June 16, 2017.
- Eleanor Doucette for 2017 part time (4 hrs/day) J.H. Summer Academy teacher @ \$25/hr. from May 30 – June 16, 2017.
- Hope Speakthunder for 2017 part time (4 hrs/day) H.S. Summer Academy teacher @ \$25/hr. from May 30 – June 16, 2017.

- Jack Young for 2017 part time (4 hrs/day) H.S. Summer Academy teacher @ \$25/hr. from May 30 – June 16, 2017.

Second by Dean Doney and motion carried 4 for, 1 vacant.

Motion by Kathleen Adams to hire Stacy Cole for 2017 full time Jr/Sr High Summer Academy para-professional @ \$13.50/hr. from May 30 – June 16, 2017. Second by Johnathan Walker and motion carried 4 for, 1 vacant.

The Board recognized Brandi Horn as Gear Up summer academy administrator with wages written into grant.

#### **O. HIRE 2017 SUMMER HELP**

Motion by Kathleen Adams to hire:

- Gabe Guerrero as the 2017 summer grounds help from approximately May 30 – August 3 @ \$13.50/hr.
- Lenora Greetham as the 2017 summer Elementary building custodian help from approximately May 30 – August 3 @ \$13.50/hr.
- Marvin Gray as the 2017 summer Jr/Sr High building custodian help from approximately May 30 – August 3 @ \$13.50/hr.
- Andrea Quintana as the 2017 summer custodial assistance from approximately May 30 – June 29 @ \$13.50/hr.
- Lori Owens as the 2017 summer business office help from approximately May 30 – August 3 @ \$14.93/hr.

Second by Dean Doney and motion carried 3 for, 1 against (Blackcrow), 1 vacant.

#### **P. HIRE K-12 CERTIFIED TEACHERS**

Motion by Kathleen Adams to hire Jessica Stiffarm as the High School Math Teachers for the 2017-18 S.Y. as per the CBA and with the district reserving the right to withdraw the offer based upon the results of the background check. Second by Dean Doney and motion **failed** 2 for (Adams, Doney), 2 against (Blackcrow, Walker), 1 vacant.

#### **Q. ADMINISTRATIVE SUPPORT STAFF SALARIES**

Tabled until June.

#### **R. SUB/EXTRA HELP LIST APPROVAL**

Motion by Kathleen Adams to approve the sub/extra help/volunteer list of applicants below pending approved background check with the district reserving the right to withdraw the offer based upon the result of the background check and age requirement.

Jasmine Lodge	Sub Custodian	\$13.50
---------------	---------------	---------

Second by Dean Doney and motion carried 3 for, 1 against (Blackcrow), 1 vacant.

#### **S. ADJOURNMENT**

Motion by Kathleen Adams to adjourn at 9:22 PM. Second by Dean Doney and motion carried 4 for, 1 vacant.

---

Valerie Blackcrow, Chairperson

---

Teresa Cornell, Clerk