

**HARLEM PUBLIC SCHOOLS**  
**Regular Board Meeting**  
**October 18, 2016**

**ROLL CALL/CALL TO ORDER**

Chairperson Kathleen Adams called the meeting to order at 6:03 PM. Trustees present were Kathleen Adams, Donald Horn, Valerie Blackcrow (arrived at 6:10 PM) and Michele Brockie (excused at 7:16 PM). Kristie Crazy was absent. Shawn Smith, Superintendent and Teresa Cornell, Business Manager/Clerk were also present. Six guests attended the meeting.

**A. STUDENT HEARING**

Parent/Guardian/Student did not show up, so this item was moved to agenda item N.

**B. GUESTS AND DELEGATIONS**

Dawn Bishop-Moore reported on Impact Aid and said the committee has received 3 letters of interest from parents who are interested in the 2 open positions on the Impact Aid Committee.

**C. UNANIMOUS CONSENT AGENDA**

Blanket motion by Donald Horn to approve:

1. Minutes of the September 20, 2016 regular Board meeting
2. Travel – STEM Project – Oct. 27-30 – Laramie, WY – Janet Jorgensen, Heidi Harris, Eleanor Doucette -\$1350
3. Payroll Warrant number 74773 – 74858 in the amount of \$581,512.08.
4. Claim Warrant number 16926 – 16970 in the amount of \$202,388.72 and void warrant #'s 16891 and 16936.
5. Student Account check number 20926 – 20957 in the amount of \$14,770.59 and void check #20905.
6. Purchase Orders over \$10,000: none

Second by Michele Brockie and motion carried 3 for, 2 absent (Blackcrow, Crazy).

**D. PROGRAM REPORTS**

Everyone watched a You Tube video of the Harlem United F1 Team's interview at the World F1 Competition in Austin Texas. Shawn Smith reviewed her report. Janet Jorgensen, Doreen Warren and Teresa Cornell were present to go over their reports.

**E. 2016-17 STUDENT ATTENDANCE AGREEMENTS**

Motion by Michele Brockie to approve the following out-of-district student agreement for SY 2016-17, whose district of choice is Harlem and whose district of residence is Hays/LodgePole: SF.

Second by Valerie Blackcrow and motion carried 4 for, 1 absent (Crazy).

Blanket motion by Valerie Blackcrow to disapprove the following out-of-district student agreements for SY 2016-17, whose district of choice is Zurich and whose district of residence is Harlem – TB, LB, LB, JD, TK, JP. Second by Michele Brockie and motion carried 4 for, 1 absent (Crazy).

**F. TR-1 BUS ROUTE APPROVAL**

Blanket motion by Michele Brockie to:

- Approve the TR-1 forms for the following bus routes: 12-2 Old Hospital/West Valley, 12-3 East Valley, 12-4 South Main, 12-5 Rodeo Drive #1, 12-6 Rodeo Drive #2, 12-8 People's Creek, and 12-K New Town/Half Town.
- Increase the mileage on the Rodeo Drive #2 bus route to 37 miles per day for the 2016-17 school year.

Second by Valerie Blackcrow and motion carried 4 for, 1 absent (Crazy).

**G. APPROVAL OF INDIRECT COST REIMBURSEMENT**

Motion by Michele Brockie to approve the 2016-17 indirect cost rate of 4.80% and approve the indirect cost budgets of approximately \$45,000 for Elementary and \$7,000 for High School to be used for general administrative costs such as telephone, postage, travel, supplies, software, minor equipment, salaries and benefits. Second by Valerie Blackcrow and motion carried 4 for, 1 absent (Crazy).

**H. DEMOLITION BID**

Motion by Valerie Blackcrow to start the bid process for 30 days and approve a budget up to \$25,000 for the demolition of the old rock house to be completed no later than January 1<sup>st</sup>. Second by Donald Horn and motion carried 4 for, 1 absent (Crazy).

Michele Brockie was excused from the meeting.

**I. STEM COORDINATOR POSITION**

Motion by Donald Horn to hire Janet Jorgensen as the 2016-17 STEM Project Coordinator at \$34.38/hour for approximately 4 hours per week for the remaining 27 weeks of school, not to exceed \$5,000. Second by Valerie Blackcrow and motion carried 3 for, 2 absent (Brockie, Crazy).

**J. HIRE 2016-17 COACHES/EXTRA CURRICULAR POSITIONS/COACHING POOL**

Blanket motion by Donald Horn to:

1. Hire Marlin Lawrence as Girls Basketball Asst. coach for SY 2016-17 as per the CBA.
2. Hire Clayton Talks Different as Girls Basketball C squad coach for SY 2016-17 as per the CBA.
3. Hire Genevieve Cochran for Jr. High Girls Basketball coach for SY 2016-17 as per the CBA.
4. Hire Cole McCabe as Boys Basketball Asst. coach for SY 2016-17 as per the CBA and background check.
5. Hire Charles Plumage as Boys Basketball C squad coach for SY 2016-17 as per the CBA.
6. Hire Benjamin Carrywater as JH Boys Basketball coach for SY 2016-17 as per the CBA and background check.
7. Hire Charlie Ereaux as JH Boys Basketball coach for SY 2016-17 as per the CBA and background check.
8. Hire Jenna Kittson, Kim Cornell, and Lynda Brown (Head Mentor) as Mentors for SY 2016-17 at \$750.00 and hire Carol Carse, Jessica Cochran and Cathy Bear as Mentees for SY 2016-17 at \$350.00 as per the CBA.
9. Hire Doug Komrosky as Title IX Coordinator – Jr/Sr High School and Shiloh Seymour and Title IX Coordinator – Elementary School as per the CBA.
10. Void all previous cheerleader advisor contracts issued (none were turned in by the deadline of 8-15-16).

11. Re-advertise the cheerleading position and if no response/interest by October 31, then the following motion will apply: hire Shawn Smith and Janet Jorgensen to split the Winter High School and Jr. High Cheerleading Advisor positions as per CBA. Second by Valerie Blackcrow and motion carried 3 for, 2 absent (Brockie, Crazy).

#### **K. APPOINT IMPACT AID PARENT ADVISORY COMMITTEE MEMBER**

Blanket motion by Valerie Blackcrow to approve Samantha Allen and Bethany Lawrence to be on the Impact Aid Parent Advisory committee and to approve Cheryl Sears to be the alternate to the Impact Aid Parent Advisory committee. Second by Donald Horn and motion carried 3 for, 2 absent (Brockie, Crazy).

#### **L. SET IMPACT AID PUBLIC HEARING DATE**

Motion by Donald Horn to set November 14, 2016 at 6:00 PM as the date for the Impact Aid Public Hearing. Second by Valerie Blackcrow and motion carried 3 for, 2 absent (Brockie, Crazy).

#### **M. SUB/EXTRA HELP LIST APPROVAL**

Blanket motion by Donald Horn to approve the sub/extra help/volunteer list of applicants below pending approved background check with the district reserving the right to withdraw the offer based upon the result of the background check and age requirements.

Julie Hockhalter	K-12 Sub Teacher	\$14.17/hr.
	Para Sub	\$13.50/hr.
	Secretary Sub	\$14.93/hr.
Eugene Hockhalter	Kitchen Sub	\$13.50/hr.
	Custodial Sub	\$13.50/hr.
	Game Worker	\$14.00/game

Second by Valerie Blackcrow and motion carried 3 for, 2 absent (Brockie, Crazy).

#### **N. EXECUTIVE SESSION – MCA 2-3-203**

Executive Session from 7:48 – 8:24 PM for Student Hearing with Valerie Blackcrow, Kathleen Adams, Donald Horn, Shawn Smith, Doreen Warren and Teresa Cornell present.

Motion by Donald Horn to approve the executive session minutes. Second by Valerie Blackcrow and motion carried 3 for, 2 absent (Brockie, Crazy).

Motion by Valerie Blackcrow to expel Student 2016-17A for the remainder of the 2016-17 school year with potential re-admittance for the 2017-18 school year with stipulations and Shawn Smith is to communicate with the Grandparents. Second by Donald Horn and motion carried 3 for, 2 absent (Brockie, Crazy).

#### **O. ADJOURNMENT**

Motion by Valerie Blackcrow to adjourn at 8:38 PM. Second by Donald Horn and motion carried 3 for, 2 absent (Brockie, Crazy).

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Kathleen Adams, Chairperson

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Teresa Cornell, Clerk