

**FINANCIAL MANAGEMENT**

7231P

Indian Policies and Procedures (School Year 2017-2018)

The Board adopts the following procedures as required by Title VII of the Elementary and Secondary Education Act (ESEA):

Indian Policies and Procedures  
Harlem School District #12

It is the intent of the Harlem School District #12 that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the Harlem School District #12 will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

**ATTESTATIONS**

The Harlem School District #12 attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY 2018 Impact Aid application. The Harlem School District #12 attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY 2018 Impact Aid application. Indian Policies and

Procedures. The following Indian policies and procedures become effective upon school board approval.

**Policy 1:** The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

**Procedure 1:** The Harlem School District will disseminate information and seek timely input regarding the following programs on its educational program (including, but not limited to): Title I, Part A, Title I, Part C, Title I, Part D, Title II, Part A, Title III, Part A, Title IV, Part A, Title IV, Part B, Title V, Part B subpart 2, Title VI, Part A, subpart 1, Title VII-Impact Aid programs, Johnson O'Malley programming. The completed applications, evaluations, and program planning will be made available to parents of Indian children, Tribal officials, and the Impact Aid Committee and a summary will be prepared and disseminated seven days in advance of public hearings in held in November and January to afford all interested parties the opportunity to review the documents with sufficient time to provide thoughtful input at the public meetings. These hearings will be publically advertised by public posts and mailings to allow all interested parties to attend. In addition, representatives from the District and Impact Aid Committee will schedule meetings with the community to seek input. Parents of Indian children, tribal officials, the Impact Aid Committee and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian

students on an equal basis in the district. Minutes from the Impact Aid Committee meetings will be posted on the District's website for all patrons and Tribal officials to review. This will allow for ongoing dissemination of information.

**Policy 2:** The Harlem School District will provide an opportunity for the Assiniboine and Gros Ventre Tribes and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities.

[34CFR222 .94(a) (2)]

- (i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

**Procedure 2:** The Impact Aid Committee of the Harlem School District will meet quarterly for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. The meeting agendas are posted and all meetings are open to the public allowing for tribal officials as well as parents of Indian children the opportunity to submit comments and recommendations for consideration. A school board representative is a non-voting member of the Impact Aid Committee. This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Impact

Aid Committee as well as the School Board. At each of the monthly school board meeting, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two public hearings are scheduled in November and January which are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as ways to maximize participation from tribal officials as well as parents of Indian children will be seriously considered. Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District. The District and Impact Aid Committee representatives will schedule meetings with the Assiniboine and Gros Ventre Tribes to discuss ongoing programming goals.

**Policy 3:** The Harlem School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a) (3)]

- (i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
- (ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

**Procedure 3:** The Harlem School District shall annually analyze participation rates of Indian children compared to other children in all aspects of the educational program and school

sponsored activities. The Harlem School District's Superintendent and school staff, in conjunction with the Impact Aid Committee, will review annual survey data and comments gathered from families and students. The results of the data and its comments will be shared with all interested parties in the district. In addition comments and/or suggestions brought forth from these conversations will become part of the Committee's approved minutes. This data will be utilized to develop appropriate supports for various programs. During the public hearings in November and January, the school district will gather information relating to Indian children's participation in the LEA's education programs and activities. This information will also be made available to the parents of Indian children and tribal officials during public hearings. If it is determined that there are gaps in Indian participation in the educational program or activities, the Harlem School Board in consultation with the Impact Aid Committee and tribal officials, will modify its education program in such a way as to improve Indian participation.

**Policy 4:** The Harlem School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a) (4)]

**Procedure 4:** The Harlem School Board will establish an ad hoc committee of Indian parents and Tribal officials (Impact Aid Committee) to annually review the components the Indian Policies and Procedures to ensure that they meet federal regulatory and statutory requirements. The Impact Aid Committee shall serve as a task force to review the meaningfulness of Indian input, to review the extent of opportunity for Indian input and to review the District's response to Indian commentary. The Committee will review the effectiveness of the District's methods of

gathering the input of Indian parents and Tribal members; calculate the number of Indian suggestions which were actually implemented; permit Indian parents and Tribal officials to suggest more effective ways of communicating their views. If necessary, the Impact Aid Committee shall make recommendations to the Board to modify its policies and procedures. The Harlem School District will hold a Board meeting to modify policies and procedures if the Impact Aid Committee indicates such modification is necessary. The Harlem School District will notify parents of Indian children, tribal officials and the general public of any changes to the Indian Policies and Procedures by posts on the school's website and on social media.

**Policy 5 :** The Harlem School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA.

[34CRF222 .94(a)(5)]

**Procedure 5:** The Harlem School District will at least annually respond in writing to comments and recommendations made by the Harlem School District's Impact Aid Committee, tribal officials, or parents of Indian children, and disseminate the responses to all parties by posts on the school's website and on social media prior to the submission of the IPPs by the District.

**Policy 6:** The Harlem School District will provide a copy of the IPPs annually to the affected tribe or tribes. [34CR F222.94 (a) (6)]

**Procedure:** The Harlem School District will annually provide a copy of the current Indian Policies and Procedures to the Assiniboine and Gros Ventre Tribes by mail.

Board Approval Date: 01.16.2018

Legal Reference:	20 U.S.C.S. 7701, et seq.	The Impact Aid Program Statute (Title VIII of the Elementary and Secondary Education Act of 1965)
	34 CFR 222.94	What provisions must be included in a local educational agency's Indian policies and procedures?

Procedure History:

Promulgated on:	March 15, 2000
Reviewed on:	October 17, 2017
Revised on:	January 16, 2018