

**HARLEM PUBLIC SCHOOLS**  
**Regular Board Meeting**  
**November 15, 2016**

**ROLL CALL/CALL TO ORDER**

Chairperson Kathleen Adams called the meeting to order at 6:00 PM. Trustees present were Kathleen Adams, Donald Horn and Kristie Crazy. Valerie Blackcrow and Michele Brockie were absent. Shawn Smith, Superintendent and Teresa Cornell, Business Manager/Clerk were also present. Twelve guests attended the meeting.

**A. GUESTS AND DELEGATIONS**

Dawn Bishop-Moore reported on Impact Aid. They had a committee meeting last Monday. Dawn is the Chairman, Samantha Allen is Vice-Chair, Bethany Lawrence is the Secretary and other members are Carla King and Genevieve Cochran. The Impact Aid Public Hearing was last night. Dawn went to the MACIE meeting in Helena yesterday. Dawn requested travel for three committee members to attend the NIISA Conference in Las Vegas on December 5-6.

Janet Jorgensen spoke on MBI Youth Days that 11 students went to and it was an amazing event. The High School students want to tackle attendance and tardiness. The Junior High students want to tackle bullying. Stanley Spangelo spoke to the Board on different ideas to combat the bullying issue.

**B. UNANIMOUS CONSENT AGENDA**

Blanket motion by Donald Horn to approve:

1. Minutes of the October 18 regular and November 3 special Board meetings
  2. Travel – NIISA Conference, Las Vegas, December 5-6 for 3 people (Donald Horn, Dawn Bishop-Moore and 1 other Impact Aid Committee member)
  3. Payroll Warrant number 74859 – 74912 in the amount of \$352,897.80.
  4. Claim Warrant number 16971 – 16983 in the amount of 128,966.75 and void warrant number 16963, 16961, and 16959.
  5. Student Account check number 20958 – 20995 in the amount of \$13,624.12.
  6. Purchase Orders over \$10,000: Various attorney fees for potential litigation up to \$15,000.
- Second by Kristie Crazy and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**C. PROGRAM REPORTS**

Shawn Smith reported on attendance, tardiness and school counseling. Teresa Cornell, Janet Jorgensen, Doreen Warren, Shiloh Seymour and Briayan Flores were present to go over their reports.

**D. 2016-17 STUDENT ATTENDANCE AGREEMENTS**

None.

**E. DEMOLITION BID**

The deadline has been extended until November 28, so this item was tabled until the December meeting.

**F. MEMBERSHIP – INDIAN SCHOOL BOARD CAUCUS**

Tabled.

**G. RESOLUTION TO DISPOSE OF DISTRICT PROPERTY**

Motion by Donald Horn to adopt the following resolution:

**Disposition of Abandoned, Obsolete and Undesirable Property**

A Resolution to authorize the Board of Trustees of School District No. 12, Harlem, Montana to dispose of abandoned, obsolete and undesirable property through the sale or other means, as provided by section 20-6-604, MCA.

WHEREAS, it has been determined that the following property has become undesirable by School District No. 12.

Old team supplies, jackets, sweats, uniforms and Harlem Wildcat gear

THEREFORE, BE IT RESOLVED, the Board of Trustees will dispose of this property through sales at winter sports events. Any property not sold will either be given away, recycled, or hauled to the local dumpsite.

Passed and approved by the Board of Trustees of School District No. 12 this 15th Day of November, 2016.

Second by Kristie Crazy and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**H. APPROVAL OF HOUSING APPLICATION**

Motion by Kristie Crazy to approve Janet Jorgensen’s application to live in District housing at 306 2<sup>nd</sup> Ave SE. Second by Donald Horn and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**I. UPDATE ON SCHOOL COUNSELING AND DATA**

Shawn reported to the Board and said we may need to look at staffing for next year.

**J. HIRE PART-TIME TRUANCY OFFICER**

Motion by Donald Horn to hire Harvey King for the Part-time Truancy Officer for SY 2016-17 per the CBA and pending background check with the district reserving the right to withdraw the offer based upon the results of background and reference checks. Second by Kristie Crazy and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**K. HIRE 2016-17 COACHES/EXTRA-CURRICULAR POSITIONS/COACHING**

Blanket motion by Donald Horn to hire:

1. Samantha Allen as High School Winter Cheer Coach for SY 2016-17, per the CBA and background check and student participation.
2. Wendy Briere as Junior High Winter Cheer Coach for SY 2016-17, per the CBA and background check and student participation.
3. Kate Webb as Junior High Girls Basketball Coach for SY 2016-17, per the CBA and background check prorated from her start date of 11/7/16 and student participation.
4. Kate Webb as Asst. Golf Coach for SY 2016-17, per the CBA and background check and student participation

Second by Kristie Crazy and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**L. SUB/EXTRA HELP LIST APPROVAL**

Blanket motion by Donald Horn to approve the sub/extra help/volunteer list of applicants below pending approved background check with the district reserving the right to withdraw the offer based upon the result of the background check and age requirements.

Sasha Snow	K-12 Sub	\$14.17/hr.
Sasha Snow	Clerical	\$14.93/hr.
Harvey King	K-12 Sub	\$14.17/hr.
Robe Walker	K-12 Sub	\$14.17/hr.

Second by Kristie Crazy and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**M. 1<sup>ST</sup> AND FINAL READING OF MTSBA UPDATES: DELETE BP 5122F & REPLACE WITH NEW BP 5122F; NEW BP 5336**

Blanket motion by Donald Horn to approve:

1. 1<sup>st</sup> and Final Reading of the MTSBA Policy Updates - Delete - current BP 5122F Authorization to Release Information, Including Consent To Fingerprint Background Check and replace with new BP 5122F Application And Notice Pursuant To The National Child Protection Act Of 1993 As Amended By The Volunteers For Children Act.
2. 1<sup>st</sup> and Final Reading of the new MTSBA Policy – BP 5336 Fair Labor Standards Act Second by Kristie Crazy and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**N. EXECUTIVE SESSION – MCA 2-3-203**

Executive Session from 7:03 – 8:25 PM with Kathleen Adams, Donald Horn, Kristie Crazy and Shawn Smith present.

Motion by Kristie Crazy to approve the executive session minutes. Second by Donald Horn and motion carried 3 for, 2 absent (Blackcrow, Brockie).

**O. ADJOURNMENT**

Motion by Kristie Crazy to adjourn at 8:25 PM. Second by Donald Horn and motion carried 3 for, 2 absent (Blackcrow, Brockie).

\_\_\_\_\_  
Kathleen Adams, Chairperson

\_\_\_\_\_  
Teresa Cornell, Clerk