

HARLEM PUBLIC SCHOOLS
Regular Board Meeting
March 22, 2020

ROLL CALL/CALL TO ORDER

Chairperson Johnathan Walker called the meeting to order at 2:48 PM. Trustees present were Johnathan Walker, Dean Doney, Jr., Valerie Blackcrow, Kathleen Adams, and Clayton Talks Different. Doreen Warren(via phone), Superintendent and Lori Owens, Business Manager/Clerk were present. Two guests attended the meeting in person and several more via Zoom. The meeting was also available for view only via Facebook Live.

A. 2019-20 AUDIT EXIT INTERVIEW

Anthony “Tony” Gerharz, the manager from Wipfli, LLP in Billings, was available via phone during the meeting to go over the fiscal audit for the year ending June 30, 2019.

B. DECLARATION OF UNFORESEEN EMERGENCY AND COVID-19 RESPONSE

1. Motion by Kathleen Adams to declare an unforeseen emergency in accordance with Sections 20-9-801 through 20-9-809, MCA, due to the community and school health concerns related to COVID-19 and authorize the administration to take necessary steps to execute this declaration and inform the public and government agencies of this declaration. Second by Dean Doney and motion carried 5 for.

2. Motion by Kathleen Adams to authorize the district administration to direct staff in accordance with any applicable collective bargaining or related agreements to implement off-site learning opportunities for students using any and all available methods. The administration will assist staff in completing these tasks. The administration will inform students, parents and families of these procedures to assist students in the receipt of education services from the School District. Second by Dean Doney and motion carried 5 for.

3. Motion by Kathleen Adams that the Board of Trustees of Harlem School District include in the calculation of the district's ANB, students who demonstrate proficiency regardless of the number of aggregate hours completed in accordance with Section 20-9-311, MCA and District Policy 1005FE, and direct the administration to work with school district staff, students and parents in development of procedures to execute this motion. Specifically, the superintendent is directed to make a final determination of proficiency for each pupil for each enrolled course, using district assessments, including class grades at a minimum, and reporting a full-time equivalent conversion of ANB for such pupils, based on the scheduled time ordinarily provided through the aggregate hours of instruction for such courses. Second by Dean Doney and motion carried 5 for.

C. GUESTS AND DELEGATIONS

James Hodgson spoke about the need to get teacher contracts approved as soon as possible so that we know which positions need to be filled next year.

D. UNANIMOUS CONSENT AGENDA

Blanket motion by Valerie Blackcrow to approve:

1. Minutes of the February 18, 2020 Regular, March 9, 2020 and March 15, 2020 Special Board meetings.
2. Payroll Warrant number 77890 - 77964 in the amount of \$679,450.55.
3. Claim Warrant number 18496 – 18553 in the amount of \$220,082.03 and void warrant #18499.
4. Student Account check number 21902 – 21929 in the amount of \$7,876.91.
5. Purchase Orders over \$10,000: None

Second by Dean Doney and motion carried 5 for.

E. PROGRAM REPORTS

Doreen Warren thanked staff involved in getting meals out and discussed upcoming distance learning. Lori Owens gave updates on the Summer Food Service Program and the Families First Coronavirus Response Act. Mary Dirden reviewed his report and gave updates on technology for distance learning. Doug Komrosky, Bonnie Nessler, Laramie Schwenke, Evelyn Bigby reviewed their reports.

F. ADOPT 2020-21 SCHOOL CALENDAR

Motion by Dean Doney, Jr. to adopt the proposed 2020-21 school calendar. Second by Clayton Talks Different and motion carried 5 for.

G. ADOPT RESOLUTION FOR NONVOTED LEVIES

Motion by Dean Doney, Jr. to adopt the following resolution estimating changes in non-voted levies for bus depreciation reserve, transportation, tuition or building reserve for school fiscal year 2020-2021.

Resolution Under SB 307 Resolution of Intent to Impose an Increase in Levies

As an essential part of its budgeting process, the Harlem Elementary School Board of Trustees is authorized by law to impose levies to support its budget. The Harlem Elementary School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2020, using certified taxable valuations from the current school fiscal year as provided to the district:

Fund Supported	Estimated Change in Revenues*	Estimated Change in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Adult Education	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Bus Depreciation	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Transportation	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Tuition	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Building Reserve	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Total	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease

*impacts above are based on current certified taxable valuations from the current school fiscal year.

As an essential part of its budgeting process, the Harlem High School Board of Trustees is authorized by law to impose levies to support its budget. The Harlem High School Board of Trustees estimates the following increases/decreases in revenues and mills for the funds noted below for the next school fiscal year beginning July 1, 2020, using certified taxable valuations from the current school fiscal year as provided to the district:

Fund Supported	Estimated Change in Revenues*	Estimated Change in Mills*	Estimated Impact, Home of \$100,000*	Estimated Impact, Home of \$200,000*
Adult Education	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Bus Depreciation	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Transportation	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Tuition	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Building Reserve	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease
Total	\$0 increase/decrease	0 increase/decrease	\$0 increase/decrease	\$0 increase/decrease

*impacts above are based on current certified taxable valuations from the current school fiscal year

Regarding the increase in the building reserve levy referenced above, the following are school facility maintenance projects anticipated to be completed at this time: None

Second by Kathleen Adams and motion carried 5 for.

H. MOU WITH HARLEM EDUCATION UNION

Motion by Dean Doney to approve the proposed MOU with the Harlem Education Union, with the following changes: add Classified Union and remove item #3. Second by Clayton Talks Different and motion carried 5 for.

I. POSTPONEMENT OF HEARING

Motion by Dean Doney to delay the level III grievance hearing scheduled for the March Board meeting until the next regularly scheduled meeting. Second by Clayton Talks Different and motion carried 5 for.

J. CONSIDERATION OF ISSUANCE OF CONTRACT 2020-2021 CERTIFIED POSITION

Motion by Kathleen Adams to hire Ann Marye Ymzon as K-12 Special Education teacher for the 2020-21 SY, per the CBA, with the district reserving the right to withdraw the offer based upon the results of the background check and pre-employment drug screen. Second by Dean Doney and motion carried 5 for.

K. SUB/EXTRA HELP APPROVAL LIST

Motion by Dean Doney to approve the sub/extra help/volunteer list of applicants below with the district reserving the right to withdraw the offer based upon the results of the background check and age requirement.

Damon Bourque	Sub Teacher	\$16.15 p/hr
	Sub Custodian	\$14.75 p/hr
	Sub Kitchen	\$14.75 p/hr

Seconded by Clayton Talks Different and motion carried 5 for.

L. ADJOURN

Motion by Dean Doney to adjourn at 3:50 pm. Seconded by Clayton Talks Different and motion carried 5 for.

Johnathan Walker, Chairperson

Lori J. Owens, Clerk