

HARLEM PUBLIC SCHOOLS
Regular Board Meeting
August 16, 2021

ROLL CALL/CALL TO ORDER

Chairperson Johnathan Walker called the meeting to order at 6:09 PM. Trustees present were Clayton Talks Different, Michael King, Valerie Blackcrow, and Johnathan Walker. Kathleen Adams joined via Zoom at 6:29. Dr. Arlene Bigby, Superintendent, Teresa Cornell, Interim Business Manager/Clerk and Marty Dirden, Director of Technology and Infrastructure were also present. Two guests in person and approximately fifteen guests attended the meeting via zoom.

A. 2019-20 AUDIT EXIT INTERVIEW

Anthony “Tony” Gerharz, the manager from Wipfli, LLP in Billings, was available via Zoom during the meeting to go over the fiscal audit for the year ending June 30, 2020. No action was required.

B. APPROVE 2020-21 TRUSTEE FINANCIAL SUMMARY

Motion by Valerie Blackcrow to approve the 2020-2021 Elementary and High School Trustees Financial Summary for Harlem School District #12. Second by Mike King and motion carried, 5 for.

C. APPROVE 2021-22 FINAL BUDGET ADOPTION

Motion by Clayton Talks Different to approve the 2021-22 Final Budgets for Harlem School District #12 and set a reserve limit for Elementary Impact Aid of \$2.6 million and High School Impact Aid of \$1.4 million. Second by Mike King and motion carried, 5 for.

D. GUESTS AND DELEGATIONS

None.

E. UNANIMOUS CONSENT AGENDA

Motion by Valerie Blackcrow to approve:

1. Minutes of the July 19 Regular and July 29 and August 9, 2021 Special Board Meetings
2. Payroll Warrant number 78886 - 78906 in the amount of \$220,304.31
3. Claim Warrant numbers 19000 - 19029 in the amount of \$186,254.36
4. Student Account check number 22063 – 22064 in the amount of \$651.31
5. Purchase Orders over \$10,000:
 - NW Energy – PO #210154 - \$126,201.66 (est.) – Electric & Gas, ongoing all year.
 - MT Schools Property & Liability - PO#210163 - \$145,076.00 – Property, Liability, & vehicle fleet insurance.
 - Bear Paw Co-op – PO 21043 - \$20,000.00 (est) – 2021-2022 Cooperative Retirement Contribution
 - Tyler Technologies – PO#21102 - \$11,782.37 - 2021-2022 annual accounting software license/support.

- Bear Paw Co-op – PO#210144 - \$10,199.23 (est) – Related Services Block Grant Match for 2021-2022.
- Armacost Trane Service Company - PO#21100 - \$12,896.00 - Maintenance Contract for HVAC system at Jr/Sr High.
- Armacost Trane Service Company - PO#21101 - \$12,896.00 - Maintenance Contract for HVAC system at Elementary.
- Adams Asphalt - PO 210194 - \$18,000.00 Resurface parking lots.

Second by Clayton Talks Different and motion carried 5 for.

F. PROGRAM REPORTS

Dr. Arlene Bigby, Marty Dirden, and Teresa Cornell reviewed their reports. The District received and accepted a letter of resignation from Clinton McGarvin, HS Math Teacher.

G. BOARD RESOLUTION TO DISPOSE OF PROPERTY

Motion by Valerie Blackcrow to adopt the following resolution to dispose of 1995 MCI Coach Charter bus:

A Resolution to authorize the Board of Trustees of School District No. 12, Harlem, Montana to dispose of abandoned, obsolete and undesirable property through the sale or other mean, as provided by section 20-6-604, MCA.

WHEREAS, it has been determined that the following property has become undesirable by School District No. 12:

- 1995 MCI Coach Charter Bus – VIN# 1M8SDMPAXSP046904, Asset # 60792

THEREFORE, BE IT RESOLVED, the Board of Trustees will dispose of this property through the sale by sealed bid process at the September 21, 2021 regular board meeting. Sealed bids will be accepted at the District Business office until September 14, 2021 at noon. Any property not sold will either be given away, recycled, hauled to the local dumpsite, or disposed of by the other means. The Board reserves the right to accept and/or reject any and/or all bids.

Second by Mike King and motion carried, 5 for.

H. MOU WITH ANACONDA JOB CORP

Motion by Valerie Blackcrow to approve the MOU with Anaconda Job Corp. Second by Kathleen Adams and motion carried, 5 for.

I. YEARLY BAND INSTRUMENTAL REPAIR AND MAINTENANCE PROGRAM

Motion by Valerie Blackcrow to approve purchase of the Yearly Band Instrumental Repair and Maintenance Program. Second by Clayton Talks Different and motion carried 5 for.

J. REOPENING PLANS FOR 2021-22 SCHOOL YEAR

Motion by Clayton Talks Different to approve the Proposal for Reopening School 2021-22 with the recommendation for Model 3: Normal Schedule & Full Capacity, with the addition of masks required for all students and staff. Second by Kathleen Adams and motion carried 5 for.

K. 2021-22 HANDBOOK APPROVALS

Motion by Kathleen Adams to approve the Harlem District Staff, District Student/Parent, Coach and Substitute handbooks for the 2021-22 SY. Second by Clayton Talks Different and motion carried 5 for.

L. HOUSING COMMITTEE RECOMMENDATION

Motion by Valerie Blackcrow to allow the Housing committee to place Rosa Canlas and Patricia Garcia in school district housing. Second by Clayton Talks Different and motion carried 5 for.

M. CONSIDERATION FOR ISSUANCE OF CONTRACT FOR 2021-22

COACHES/EXTRA-CURRICULAR POSITIONS

Motion by Clayton Talks Different to:

- Follow the recommendation of the interview committee to hire Gabriel Guerrero for HS Asst. Football coach for 21-22 SY, per the CBA.
- Follow the recommendation of the Activities Director to rehire Kim Faulkinberry as HS Head Track Coach for 21-22 SY, per the CBA.
- Follow the recommendation of the Activities Director to rehire Lyle Faulkinberry as HS Asst. Track Coach for 21-22 SY, per the CBA.
- Follow the recommendation of the Activities Director to rehire Marty Dirden as HS Head Golf Coach for 21-22 SY, per the CBA.


Second by Valerie Blackcrow and motion carried 5 for.

N. HIRE GEAR UP COORDINATOR

Table until September.

O. ADJOURN

Motion by Mike King to adjourn at 7:35 PM. Seconded by Valerie Blackcrow and motion carried 5 for.


 Johnathan Walker, Chairperson


 Teresa Cornell, Clerk