

## **HARLEM PUBLIC SCHOOLS**

### **Special Board Meeting**

**November 3, 2021**

#### **ROLL CALL/CALL TO ORDER**

Chairperson Johnathan Walker called the meeting to order at 6:08 PM. Trustees present were Johnathan Walker, Valerie Blackcrow, Mike King, and Kathleen Adams. The 5<sup>th</sup> Board position is vacant due to the resignation of Clayton Talks Different. Dr. Arlene Bigby, Superintendent and Cassie Handran, Business Manager were present. Three guests also attended the meeting.

#### **A. OATH OF OFFICE FOR BOARD CLERK/AUTHORIZE BANK SIGNATURES**

Motion by Mike King to appoint Cassie Handran as Board Clerk of School District No. 12. Second by Kathleen Adams and motion carried 4 for, 1 vacancy.

Teresa Cornell administered “Oath of Office” to newly appointed Board Clerk, Cassie Handran.

Motion by Mike King to:

- Authorize Superintendent (Dr. Arlene Bigby), Business Manager/Clerk (Cassie Handran), and Adm. Asst. (Michelle Sears) to sign for Bank of Harlem School District #12 Petty Cash Account.
- Authorize Superintendent (Dr. Arlene Bigby), Business Manager/Clerk (Cassie Handran), and Board Chair (Johnathan Walker) to sign on the Harlem School District #12 Blaine County Treasurer account for claims/payroll.
- Authorize Superintendent (Dr. Arlene Bigby), Business Manager/Clerk (Cassie Handran), and Board Chair (Johnathan Walker) to sign on the Bank of Harlem, Harlem Student Association account.
- Authorize Business Manager/Clerk (Cassie Handran) and Payroll Clerk (Monty Werk) to sign for Bank of Harlem Flexible Benefit Account.

Second by Kathleen Adams and motion carried 4 for, 1 vacancy.

#### **B. CONSIDERATION FOR ISSUANCE OF CONTRACT FOR 2021-22 COACHES/EXTRA-CURRICULAR POSITION**

Motion by Kathleen Adams to hire Koda Cochran as JH Girls Basketball coach for SY 2021-22 per the CBA, with the district reserving the right to withdraw the offer based upon the results of the background check. Second by Mike King and motion carried 4 for, 1 vacancy.

Recess from 6:30-7:30 PM to attend the FFA Chili Cook-off.

#### **C. FACILITIES**

The board discussed possible future building plans. They then met at the Elementary School for a tour of the facilities.

#### **D. ADJOURN**

Motion by Kathleen Adams to adjourn at 8:58 PM. Second by Mike King and motion carried 4 for, 1 vacancy.

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Johnathan Walker, Chairperson

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Cassie Handran, Clerk