

**HARLEM PUBLIC SCHOOLS**  
**Regular Board Meeting**  
**February 16, 2022**

**ROLL CALL/CALL TO ORDER**

Chairperson Johnathan Walker called the meeting to order at 6:00 PM.

Trustees present were Johnathan Walker, Kathleen Adams, Valerie Blackcrow, Michael King, and John Young. Dr. Arlene Bigby, Superintendent, Cassie Handran, Business Manager/Clerk, Teresa Cornell, Interim Business Manager, and 34 guests were also present.

**A. PARENT COMPLAINT – POSSIBLE EXECUTIVE SESSION**

Parent, Aimee Billmeyer, was asked if she wanted to go into executive session and she waived her right and chose to keep the meeting open. Motion by Kathleen Adams to allow Emma Timmons to continue to participate in the 2021-2022 Girls' Basketball season, following MHS rules upon return. Second by Valerie Blackcrow and motion carried 3 for, 2 against (King, Young).

Recess 6:58-7:03 PM

**B. GUESTS AND DELEGATIONS**

None.

**C. UNANIMOUS CONSENT AGENDA**

Motion by Valerie Blackcrow to approve:

1. Minutes of the 1/18/22 Regular Board Meeting, 1/24/22 Special Board Meeting and the 2/3/22 Working Board Meeting.
2. Payroll Warrant number 79122 – 79166 in the amount of \$692,600.85.
3. Claim Warrant numbers 19189 - 19220 in the amount of \$173,840.34
4. Student Account check numbers 22194 - 22230 in the amount of \$11,783.61
5. Purchas Orders over \$10,000:
  - Cengage Learning – Big Ideas Math Curriculum - \$76,185.38

Second by John Young and motion carried 5 for.

**D. PROGRAM REPORTS**

- Dr. Arlene Bigby, Cassie Handran, Marty Dirden, Bonnie Nessler, David Murray, Evelyn Bigby, Jessica Cochran, and Clayton Talks Different reviewed their written reports.
- Dr. Arlene Bigby reported that Blaine County Superintendent has recognized Lyle Faulkinberry as the longest acting teacher in Harlem Schools.
- Dr. Arlene Bigby also reported the following resignations:
  - Patricia Garcia gave her resignation as Jr/Sr High Paraprofessional effective 2/2/2022.
  - Donald Cox gave his resignation as Jr High Boys Basketball Coach effective 1/24/2022.
  - David Murray gave his resignation as Jr/Sr High Assistant Principal effective the end of the 21-22 School year.
- A Regular Board meeting was set for March 16, 2022 at 6:00 PM.
- A Working Board meeting was set for March 2, 2022 at 6:00 PM.

**E. REVIEW ESSER PLAN**

The amendment is still in process and will be postponed until the March meeting.

**F. REVIEW RE-OPENING PLAN**

Motion by Mike King to approve the revisions made to the Re-Opening Plan. Second by John Young and motion carried 5 for.

**G. FACILITY PLANS**

Motion by Kathleen Adams to approve the facility use agreement for the 2022 Montana Seed Show on March 10, 11, 12, 2022. Second by Mike King and motion carried 5 for.

Motion by Valerie Blackcrow to approve the proposals for pre-construction services from QUEST Services Corporation and Collaborative Design Architects with an estimated cost of \$90,000 (Montana Cooperative Services bids this out). Second by John Young and motion carried 5 for.

**H. JOB DESCRIPTION REVIEW AND APPROVAL**

Motion by Kathleen Adams to approve the following revised Job Descriptions:

- Assistant Principal
- Principal
- School Superintendent
- Special Education Director
- Title IX Coordinator
- Transportation Director

Second by Mike King and motion carried 5 for.

The following Job Descriptions are under review:

- Technology Director
- Facilities Director
- Activities Director
- Business Manager School Clerk
- School Nurse

Approval for these Job Descriptions will be set for the 3/2/22 Working Board Meeting.

**I. SUICIDE PREVENTION RESEARCH PROJECT PRESENTATION**

Postponed until March Meeting.

**J. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2022-23 ADMINISTRATORS & ADMINISTRATIVE SUPPORT STAFF**

Motion by Kathleen Adams to renew the following staff for SY 2022-23 with salary to be negotiated later at a later date:

- Evelyn Bigby Elementary Principal
- Jessica Cochran Elementary Assistant Principal
- Hilary Handy Elementary Nurse.
- Desiree Bell Jr/Sr High Nurse
- Cassie Handran Business Manager/Clerk
- Marty Dirden Grounds/IT Manager
- Clayton Talks Different Activities Director
- Michelle Sears Adinistrative Assistant
- Julie Lamebull Title VII Coordinator

Second by Mike King and motion carried 5 for.

Motion by John Young to non-renew the following staff for SY 2022-23:

- Robert Bear Transportation Director

Second by Kathleen Adams and motion carried 5 for.

**K. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2022-23 CERTIFIED STAFF**

Motion by Valerie Blackcrow to hire Bonnie Nesslar as the J.H. Reading teacher for 2022-23 school year, per the CBA. Second by Kathleen Adams and motion carried 5 for.

**L. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2021-22 CLASSIFIED STAFF**

None.

**M. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2021-22 COACHES/EXTRA-CURRICULAR POSITIONS**

Motion by Mike King to hire Trenton Woodward as the JH Track coach for 2021-22 SY, per the CBA. Second by John Young and motion carried 5 for.

**N. TERMINATION OF CLASSIFIED EMPLOYEE – POSSIBLE EXECUTIVE SESSION**

Executive Session 8:01-8:04 PM with 5 Board members, Dr. Arlene Bigby and Cassie Handran present. Motion by John Young to terminate Byron Yellowrobe as Custodian/Bus Driver. Second by Kathleen Adams and motion carried 5 for.

**O. SUB/EXTRA HELP/VOLUNTEER LIST**

Motion by Valerie Blackcrow to approve the sub/extra help/volunteer list of applicants below with the district reserving the right to withdraw the offer based upon the results of the background check and age requirement.

- Grace Doucette            Substitute Teacher                            \$17.46/hr.
- Derek Azure                HS Girls Basketball Volunteer

Second by John Young and motion carried 5 for.

**P. ADJOURN**

A Regular Board meetings were set for March 16, 2022 at 6:00 PM and a Working Board meeting was set for March 2, 2022 at 6:00 PM.

Motion by Kathleen Adams to adjourn at 8:08 PM. Second by John Young and motion carried 5 for.