

HARLEM PUBLIC SCHOOLS
Regular Board Meeting
March 23, 2022

ROLL CALL/CALL TO ORDER

Chairperson Johnathan Walker called the meeting to order at 6:04 PM. Trustees present were Johnathan Walker, Kathleen Adams, Valerie Blackcrow, Michael King, and John Young. Dr. Arlene Bigby, Superintendent, Cassie Handran, Business Manager/Clerk, and 37 guests were also present.

A. GUESTS AND DELEGATIONS

- a. Delegations: Student Council, Impact Aid Committee, Clubs, etc.
- b. Approve Senior Trip/Expenditures
 - Motion by Kathleen Adams to approve the Senior Class trip to Coeur d' Alene ID where they will go to Silverwood Theme Park. Second by John Young and motion carried 5 for.
- c. Public Comment Guidelines – Board Chair
- d. Public Comment
 - Cathy Bear, Grandparent & Teacher, spoke about parents/guardians not being able to request certain teachers for their children in the 2022-2023 SY.
 - Michelene Edwards, Music Teacher, would like the board to reconsider having the Spring Concert (set for the end of April) in the Little Gym instead of the Big Gym.
 - Kim Faulkinberry, Teacher & Coach, spoke about hiring Fall Coaches and brought letters of support in favor of her being the Girls Volleyball coach for the 2022-2023SY.
 - Titan Brockie, Student Council President, would like the board to consider lifting the mask mandate.
 - Tova Anderson, Nellie King, Cali Adams, & Jessica King, Students – wish to attend Santé Fe Poetry Festival in May 20th, 2022.
 - Sheena Pursley, Parent & Substitute Teacher, would like the board to consider lifting the mask mandate.
 - John Stiffarm, Teacher, spoke on behalf of himself and staying on as a teacher.
 - Kayla Messerly, Parent, spoke in favor of John Stiffarm staying on as a teacher.
 - Dominic Messerly, Parent, spoke in favor of John Stiffarm staying on as a teacher.

Recess 7:00 – 7:15 PM

B. UNANIMOUS CONSENT AGENDA

Motion by John Young to approve:

1. Minutes of the 2/16/22 Regular Board Meeting and the 3/2/22 Working Board Meeting.
2. Payroll Warrant number 79167 - 79267 in the amount of \$971,071.38
3. Claim Warrant numbers 19221 – 19254 in the amount of \$171,113.61 and void lost warrant number 19086 to be replaced with warrant number 19234.
4. Student Account check numbers 22231 – 22246 in the amount of \$1,588.38
5. Purchase Orders over \$10,000:
 - McGraw Hill – Jr/Sr High Science Curriculum - \$45,010.35

Second by Mike King and motion carried 5 for.

C. PROGRAM REPORTS

- Dr. Arlene Bigby, Cassie Handran, Bonnie Nessler, Evelyn Bigby, and Jessica Cochran reviewed their written reports.
- Dr. Arlene Bigby also reported the following resignations:

- Brianna Zumbrun gave her resignation as Elementary Paraprofessional effective 2/25/2022.
- Cierrin Spaulding gave her resignation as Elementary Paraprofessional effective 3/17/2022.
- Alicia Noel gave her resignation as Elementary Teacher effective 5/27/2022.
- Larina Walker gave her resignation as Jr/Sr High Assistant Cook effective 3/09/2022.
- Matthew Hodgson gave his resignation as Jr/Sr High Teacher effective 5/27/2022.
- A Regular Board meeting was set for April 20, 2022 at 6:00 PM.
- A Working Board meeting was set for April 6, 2022 at 6:00 PM.

D. REVIEW ESSER PLAN

Dr. Arlene Bigby spoke about the recent mandatory ESSER Data Collection that was completed by the Administration. No motion was made.

E. FACILITY PLANS

Dr. Arlene Bigby spoke about recent meetings with architects to discuss construction plans. No motion was made.

F. ADOPT RESOLUTION FOR NON-VOTED LEVIES AND BUILDING RESERVE FUND

Motion by Kathleen Adams to re-open the Building Reserve Fund, to adopt the Resolution for Notice of Intent to Increase/Decrease Non-Voted Levies, and Resolution for Building Reserve Permissive Levy;

NOTICE OF INTENT TO INCREASE/(DECREASE) NON-VOTED LEVIES

State law (MCA 20-9-116) requires the District to provide notice of its intent to increase/decrease non-voted levies in the ensuing fiscal year. However, understanding the District’s tax structure requires considering all levies – both voted and non-voted. To reduce confusion and increase transparency, this notice contains projections for all of the Districts levies:

Elementary:

Fund	Current Year Levies		2022-23 Projections				Est. Annual Tax Impact \$100K home	Est. Annual Tax Impact \$200K home
	\$	Mills	\$	Mills	Change \$	Change Mills		
General	\$ 131,520	34.20	\$ 131,520	33.72	\$ -	(0.48)	\$ (0.65)	\$ (1.30)
Transportation	\$ 41,335	10.75	\$ 72,534	18.6	\$ 31,199	7.85	\$ 10.60	\$ 21.20
Bus Depreciation	\$ 102,348	26.63	\$ 55,000	14.10	\$ (47,348)	(12.53)	\$ (16.92)	\$ (33.84)
Tuition	\$ 3,995	1.04	\$ 4,195	1.08	\$ 200	0.04	\$ 0.05	\$ 0.10
Adult Ed	\$ -	-	\$ 87	0.02	\$ 87	0.02	\$ 0.03	\$ 0.06
Building Reserve Permissive	\$ -	-	\$ 20,625	5.29	\$ 20,625	5.29	\$ 7.14	\$ 14.28
Grand Total	\$ 279,197	72.62	\$ 283,960	72.81	\$ 4763	0.19	\$ 0.25	\$ 0.50

High School:

Fund	Current Year Levies		2022-23 Projections				Est. Annual Tax Impact \$100K home	Est. Annual Tax Impact \$200K home
	\$	Mills	\$	Mills	Change \$	Change Mills		
General	\$ 79,757	18.00	\$ 81,000	18.00	\$ 1,243	-	\$ -	\$ -
Transportation	\$ 67,295	15.17	\$ 64,945	14.43	\$ (2,351)	-	\$ (1.00)	\$ (2.00)
Bus Depreciation	\$ 28,875	6.51	\$ 23,500	5.22	\$ (5,375)	(0.74)	\$ (1.74)	\$ (3.48)
Tuition	\$ 6,928	1.56	\$ 5,430	1.21	\$ (1,498)	(1.29)	\$ (0.47)	\$ (0.94)
Adult Ed	\$ -	-	\$ 53	.01	\$ (53)	(0.35)	\$ 0.01	\$ 0.02
Building Reserve Permissive	\$ -	-	\$ 10,701	2.38	\$ 10,701	2.38	\$ 3.21	\$ 6.42
Grand Total	\$ 182,855	41.24	\$ 185,629	41.25	\$ 2,774	0.01	\$ 0.01	\$ 0.02

This notice must also document the District’s expected use of its Building Reserve State Major Maintenance levies and associated funding (MCA 20-9-502). This year, the District expects to use those proceeds to partially fund capital improvements approved by the Board on February 16, 2022, as well as operational costs of school safety. This funding structure will generate \$65,380 for Elementary and \$34,030 for High School during 2022-2023, with no net cost to local taxpayers.

All estimates are based on projected taxable values. If the District’s taxable values increase more than expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary and changes are expected before the final budgets are set in August.

Second by Valerie Blackcrow and motion carried 5 for.

G. JOB DESCRIPTION REVIEW AND APPROVAL

Motion by Kathleen Adams to approve the following revised Job Descriptions:

- Technology Director
- Facilities Director
- Activities Director
- Business Manager/School Clerk
- School Nurse

Second by Valerie Blackcrow and motion carried 5 for.

The following Job Descriptions are under review:

- Head Cook
- Assistant Cook
- Secretary
- Classroom Aide (Paraprofessional)

Approval for these Job Descriptions will be set for the 4/6/22 Working Board Meeting.

H. FACILITY USE AGREEMENT

Motion by Kathleen Adams to approve a facility use agreement for Aaniiih Nakoda College for 2022 Graduation Commencement on May 6, using the gym area from May 5-6 pending proof of Insurance, \$100 deposit, paid in advance, and possible cleaning fees. Second by Valerie Blackcrow and motion carried 5 for.

The facility use agreement for Pets Are Worth Saving (PAWS of Chinook) for a free spay/neuter clinic on July 16-17, will be tabled until the Working Meeting on 4/6/2022

I. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2022-23 TENURED CERTIFIED STAFF

Motion by Kathleen Adams to renew the following Tenured Elementary Certified Staff for SY 2022-23 with salary to be negotiated at a later date:

- Cathy Bear
- June Bullinsight
- Kim Cornell
- Morris Denham
- Michelene Edwards
- Suzanne Farmer
- Amanda Frank
- Rhawnee Hopkins
- Kerry Johnson
- Nancy Kinyon
- Jenna Kittson
- Sonia Phalen-Powell
- Laura Pruttis
- Melody Sand
- Rhonda Yellow
- Angie Young

Renew the following Tenured Jr/Sr High Certified Staff for SY 2022-23 with salary to be negotiated at a later date:

- Donna Barber-Schneider
- Crystal Doney
- Hope Doney
- Eleanor Doucette
- Kim Faulkinberry
- Lyle Faulkinberry
- Deb Ferris
- Brigitte Hagen -4 period/day
- Heidi Harris -5 periods/day
- James Hodgson -10 add'l days
- Erik Murri
- Dan Owens
- Wendy Plumage-Maratita
- Robe Walker
- Jack Young

Second by Valerie Blackcrow and motion carried 5 for.

J. CONSIDERATION AND POSSIBLE ACTION TO RENEW OR NON-RENEW 2021-2022 NON-TENURED CERTIFIED

Motion by John Young to renew the following Elementary Certified Staff for SY 2022-23 with salary to be negotiated at a later date:

- Ken Bigby
- Michelle Gorecki
- Gloria McKinley
- Thomas Molina
- Bonnie Mount
- John Orsborne
- Ruth Stephenson
- Kathleen Turntoes

Second by Mike King and motion carried 5 for.

O. ADJOURN

A Regular Board meeting was set for April 20, 2022 at 6:00 PM and a Working Board meeting was set for April 6, 2022 at 6:00 PM.

Motion by Kathleen Adams to adjourn at 8:25 PM. Second by Valerie Blackcrow and motion carried 5 for.