

HARLEM PUBLIC SCHOOLS
Regular Board Meeting
July 19, 2022

ROLL CALL/CALL TO ORDER

Chairperson Johnathan Walker called the meeting to order at 6:01 PM. Trustees present were Johnathan Walker, Mike King (6:13PM) Valerie Blackcrow, and Leslie J. Horn. Kathleen Adams was absent. Dr. Arlene Bigby, Superintendent; Cassie Handran, Business Manager/Clerk and 6 guests were also present.

A. GUESTS AND DELEGATIONS

- a. Delegations: None
- b. Public Comment Guidelines – Board Chair
- c. Public Comment
 - Kathy Bear shared personal information she wanted the board to be aware of.

B. UNANIMOUS CONSENT AGENDA

Motion Valerie Blackcrow to approve the following:

1. Minutes of the June 27, 2022 Regular Board Meeting.
2. Payroll Warrant number 79486 - 79518 in the amount of \$342,782.00.
3. Claim Warrant numbers 19354 - 19395 in the amount of \$475,070.34.
4. Student Account check number 22289 in the amount of \$18,443.46.
5. Purchase Orders over \$10,000:
 - MT Schools Property & Liability – PO 220007 - \$169,733.00
 - Northwestern Energy – PO 220056 - \$126,201.66
 - Blaine County Treasurer – PO 220018- \$33,168.44
 - Shell Energy North America – PO 220097 - \$31,000.00
 - Galusha, Higgins, & Galusha – PO 220024 - \$30,000.00
 - First Call Computer Solutions – PO 220004 - \$27,635.16
 - City of Harlem - PO 220019 - \$25,638.01
 - Kelly Imaging Systems – PO 220047 -\$22,595.54
 - Tyler Technologies, Inc. – PO 220005 - \$12,990.05
 - Triangle Communications – PO 220102 - \$12,941.01
 - Eckroth Music – PO 220165 - \$11,761.50
 - Ezzie’s Wholesale – PO 220022 - \$10,756.63
 - First Bank of Montana –
 - PO 220075 – \$56,242.89
 - PO 220006 - \$56,242.89
 - Bear Paw Co-Op –
 - PO 220014 - \$16,380.00
 - PO 220012 - \$16,289.00
 - PO 220013 - \$10,859.19
 - Armacost Trane Service Company –
 - PO 220071 - \$12,896.00
 - PO 220072 - \$12,896.00
 - PO 211283 - \$10,440.66

Second by Leslie J. Horn and motion carried 3 for, 2 absent.

C. PROGRAM REPORTS

- Dr. Arlene Bigby and Cassie Handran reviewed their written reports.
- Dr. Arlene Bigby reported that she has received a resignation from Jessica Stiffarm, Jr High Math Teacher, effective 6/30/2022.

D. SET FINAL BUDGET MEETING DATE

Motion by Leslie J. Horn to set August 16, 2022 as the Final Budget meeting at 6:00 PM with the regular Board meeting immediately following. Second by Mike King and motion carried 4 for, 1 absent.

E. ESTABLISH 2022-23 PETTY CASH FUND

Motion by Mike King to approve the establishment of a petty cash fund in the amount of \$5000 to use for approved staff development, approved travel, registrations, COD's, postage, fees, deposits, payroll taxes and approved memberships and dues. Second by Leslie J. Horn and motion carried 4 for, 1 absent.

F. 2022-23 INDIVIDUAL TRANSPORTATION CONTRACTS AND BUS ROUTE APPROVAL

Motion by Valerie Blackcrow to approve 2022-2023 school year individual transportation contracts for Jessica Horn and Adam Bigby. Second by Leslie J. Horn and motion carried 4 for, 1 absent.

Motion by Valerie Blackcrow to approve the changes made to district bus routes;

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| <ul style="list-style-type: none"> • Four Route plan: <ul style="list-style-type: none"> ○ East Valley/Sesame St./Halftown ○ North Rodeo/Newtown ○ People's Creek/South Rodeo ○ South Main/Hospital | <ul style="list-style-type: none"> • Five Route plan: <ul style="list-style-type: none"> ○ Sesame St./Halftown ○ East Valley/Hospital ○ South Main ○ People's Creek/South Rodeo ○ North Rodeo/Newtown |
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Second by Leslie J. Horn and motion carried 4 for, 1 absent.

G. TURNER COUNSELOR REQUEST

Motion by Leslie J. Horn to continue the Counseling Agreement with Turner for the 2022-23 school year. Second by Valerie Blackcrow and motion carried 4 for, 1 absent.

H. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2022-23 CLASSIFIED STAFF

Motion by Valerie Blackcrow to hire James Cox as HS Asst. Cook for 2022-23 school year, per the C.B.A., with the district reserving the right to withdraw the offer based upon the results of the background check. Second by Leslie J. Horn and motion carried 4 for, 1 absent.

I. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2022-23 COACHES/EXTRA-CURRICULAR POSITIONS

Motion by Valerie Blackcrow to hire Enrique Rivera and Antonio Blue-Gamble for Asst. HS Football coach and Kayla Messerly C-Squad Girls Basketball coach for 2022-23 school year, per the C.B.A., with the District reserving the right to withdraw the offer based upon the results of the background check. Second by Leslie J. Horn and motion carried 4 for, 1 absent.

J. ADMINISTRATIVE STAFF NEGOTIATIONS/CONTRACT APPROVAL

Postponed until the next meeting.

K. SUB/EXTRA HELP/VOLUNTEER LIST APPROVAL

Motion by Mike King to approve the sub/extra help/volunteer list of applicants below with the district reserving the right to withdraw the offer based upon the results of the background check and age requirement.

- William Blackcrow HS Wrestling Coach Volunteer
- John Allery Substitute Custodian \$15.95Adjourn

Second by Leslie J. Horn and motion carried 4 for, 1 absent.

L. MTSBA TRAINING

The Board discussed doing trainings provided by MTSBA during future meetings.

M. ADJOURN

A Special Meeting was set for August 10, 2022 at 12:00 PM and a Regular Board meeting was set for August 16, 2022 at 6:00 PM.

Motion by Leslie J. Horn to adjourn at 7:05 PM. Second by Valerie Blackcrow and motion carried 4 for, 1 absent.