

HARLEM PUBLIC SCHOOLS
Regular Board Meeting
August 16, 2022

ROLL CALL/CALL TO ORDER

Chairperson Johnathan Walker called the meeting to order at 6:02 PM. Trustees present were Johnathan Walker, Mike King, Kathleen Adams (6:24 via phone), Valerie Blackcrow (6:05), and Leslie J. Horn. Dr. Arlene Bigby, Superintendent; Cassie Handran, Business Manager/Clerk and 8 guests were also present.

A. APPROVE 2021-22 TRUSTEE FINANCIAL SUMMARY

Motion by Leslie Horn to approve the 2021-2022 Elementary and High School Trustee Financial Summary for Harlem School District #12 and the 2022-23 Final Budget for Harlem School #12 and set a reserve limit for the Elementary Impact Aid of \$2.6 million and High School Impact Aid of \$1.4 million. Second by Mike King, motion carried 4 for, 1 absent (Adams).

B. APPROVE 2022-23 FINAL BUDGET ADOPTION

This motion was included in Agenda item A.

C. GUESTS AND DELEGATIONS

- a. Delegations: None
- b. Public Comment Guidelines – Board Chair
- c. Public Comment

D. UNANIMOUS CONSENT AGENDA

Motion Valerie Blackcrow to approve the following:

1. Minutes of the July 19, 2022 Regular Board Meeting.
2. Payroll Warrant number 79519 - 79529 in the amount of \$159,536.62.
3. Claim Warrant numbers 19396 - 19424 in the amount of \$204,718.84 and void check #19372 in the amount of \$194.43.
4. Student Account check number 22290 in the amount of \$489.81.
5. Purchase Orders over \$10,000:
 - Miller Brother's Tree Service, PO #220197, in the amount of \$11,137.50 for the removal of storm damaged trees in the district.
 - Valley Furniture in the estimated amount of \$9,532.08 for new flooring in district housing.
 - Fetter Construction in the estimated amount of \$13,880.00 to replace windows, window casings and paint district housing.
 - Earth Walk Technologies for chrome book charging systems in the amount of \$16,225.00

Second by Leslie J. Horn, motion carried 4 for, 1 absent (Adams).

E. PROGRAM REPORTS

Dr. Arlene Bigby, Cassie Handran, Evelyn Bigby, Jessica Cochran, Corey Barron and Marty Dirden reviewed their written reports.

- Dr. Arlene Bigby reported that Michelle Sears will retire as Administrative Assistant to the Superintendent effective 8/31/2022.

F. JOB DESCRIPTIONS

The Board reviewed the following job descriptions:

- Administrative Assistant
- Assistant Activities Director
- Special Education Coordinator

These will be on the agenda for approval at the next Board Meeting.

G. 2022-23 HANDBOOKS

The Board reviewed revisions to District handbooks. These will be on the agenda for approval at the next board meeting.

H. ADMINISTRATIVE STAFF NEGOTIATIONS/CONTRACT APPROVAL

Postpone until Certified and Classified negotiations have been settled.

I. CONSIDERATION FOR ISSUANCE OF CONTRACTS FOR 2022-23 CERTIFIED STAFF

Motion by Leslie J. Horn to hire Lowell Long as part-time, 2 days perweek, SPED teacher for 2022-23 S.Y. Second by Mike King, motion carried 5 for.

J. 2022-23 SUBSTITUTE TEACHER PAY RATE

Motion by Valerie Blackcrow to set the substitute teacher pay rate for 2022-23 SY to the starting Paraprofessional II rate which is \$17.46 per hour, pre-negotiations. Second by Leslie J. Horn, motion carried 5 for.

K. SUB/EXTRA HELP LIST APPROVAL

None.

L. ADJOURN

A Special Board Meeting was set for August 22, 2022 at 6:00 PM.

Motion by Valerie Blackcrow to adjourn at 7:45 PM. Second by Leslie J. Horn, motion carried 5 for.