

HARLEM PUBLIC SCHOOLS
Regular Board Meeting
November 15, 2022

ROLL CALL/CALL TO ORDER

Chairman, Johnathan Walker called the meeting to order at 6:06 PM. Trustees present were Johnathan Walker, Mike King, Kathleen Adams, and Leslie J. Horn. Valerie Blackcrow was absent. Dr. Arlene Bigby, Superintendent, Cassie Handran, Business Manager/Clerk and 15 guests were also present.

A. GUESTS AND DELEGATIONS

- a. Delegations: None
- b. Public Comment Guidelines – Board Chair
- c. Public Comment

B. UNANIMOUS CONSENT AGENDA

Motion by Valerie Blackcrow to approve the Consent Agenda Items as listed:

1. Minutes of the October 17, 2022 Regular Board Meeting.
2. Payroll Warrant numbers 79567-79653 in the amount of \$1,175,452.00.
3. Claim Warrant numbers 19480-19516 in the amount of \$329,488.77 and void warrant # 19481.
4. Student Account check numbers 22348-22366 in the amount of \$10,786.97.
5. Purchase Orders over \$10,000:
 - Kelly Imaging – New Printer/Fax/Scanner – PO # 220482 for \$10,986.06
 - Yellowstone Boys and Girls Ranch – CSCT Services – PO # 220486 for \$30,000.
6. Sub/Volunteer list with the District reserving the right to withdraw the offer based on the background check:
 - Marcus Castillo as **Volunteer** HS Wrestling coach
 - Miracle Gray and Marcus Castillo as Substitute Teacher - \$17.46/hr
 - Michelle Sears as Elementary Substitute Teacher - \$17.46/ hr and Substitute Clerical - \$17.65/hr
 - Josephine Querimit as **Volunteer** Teacher
 - Loren Janis as Substitute Custodian - \$15.95/hr

Second by Kathleen Adams, motion carried 5 for.

C. PROGRAM REPORTS

Dr. Arlene Bigby, Cassie Handran, Evelyn Bigby, Corey Barron, Jessica Cochran, and Marty Dirden reviewed their written reports.

- Dr. Bigby reported that Deb Ferris gave her resignation as Special Education Teacher effective 11/8/2022.

D. PROPERTY DISPOSAL RESOLUTION

Motion by Kathleen Adams to approve the following Property Disposal Resolution:

A Resolution to authorize the Board of Trustees of School District No. 12, Harlem, Montana to dispose of abandoned, obsolete, and undesirable property through the sale or other means, as provided by section 20-6-604, MCA.

WHEREAS, it has been determined that the following property has become undesirable by School District No. 12.

*2009 ICRP Int'l 78 Pass Bus- VIN # 4DRBWAAR39A087910, Asset # 60833
 2003 Bluebird 84 Pass Bus – VIN # 1BABNBXAX3F211187, Asset # 60309
 1998 Blue Bird 83 Pass Bus – VIN # 1BABMBBA8WF076421, Asset # 61974
 2013 International 78 Pass Bus – VIN # 4DRBWAAR1DB088556, Asset # 61269
 2014 Integrated RE S 84 Pass Bus – VIN # 4DRBWAAR1EB771276, Asset # 61392
 1997 Chevrolet Suburban – VIN # 1GNFK16R1VJ334742, Asset # 61365
 Oil Burner
 Pressure Washer*

THEREFORE, BE IT RESOLVED, the Board of Trustees will dispose of this property through closed bid sales, donation, recycle, or hauled to the local dumpsite, depending upon the condition of said items. Any property not sold will either be given away, recycled, or hauled to the local dumpsite.

Second by Valerie Blackcrow, motion carried 5 for.

E. FACILITIES

Trustees met with Mark Qualman (Owners Representative) and Brian Johnson and Nick Pancheau from Collaborative Designs over Zoom. Marty Dirden presented the Facilities Committee recommendations and the Board discussed the different projects.

No Motion was made.

F. RATIFY 2022-2023 CERTIFIED AGREEMENT

Motion by Mike King to ratify the 2022-2023 Certified C.B.A. Second by Kathleen Adams, motion carried 4 for, 1 against (Blackcrow).

G. LIQUIDATED DAMAGES REQUEST – POSSIBLE EXECUTIVE SESSION

Motion by Kathleen Adams to waive Liquidated damages for Deb Ferris. Second by Leslie J. Horn, motion carried 5 for.

H. CONSIDERATION OF CONTRACTS FOR 2022-23 CLASSIFIED STAFF

Motion by Valerie Blackcrow hire Tescha Hawley as part-time/substitute/volunteer bus driver for the 2022-23 SY per the CBA. Second by Leslie J. Horn, motion carried 5 for.

I. CONSIDERATION OF CONTRACTS FOR 2022-23 COACHES/EXTRA-CURRICULAR

Motion by Valerie Blackcrow to hire Marcus Castillo as JH Wrestling Coach, Kim Faulkinberry as HS Track Coach, Marty Dirden as HS Golf Coach for the 2022-23 SY, per the C.B.A. Second by Leslie J. Horn, motion carried 5 for.

J. JOB DESCRIPTIONS

Job description approval for Transportation Director/Activities Coordinator will be tabled until the next working meeting and no motion was made.

K. POLICY 3510 SCHOOL SPONSORED STUDENT ACTIVITIES

Motion by Valerie Blackcrow to adopt revisions made to BP 3510 School Sponsored Student Activities. Second by Kathleen Adams, motion carried 5 for.

L. HIRING PROCESS

The hiring process will be tabled until the next working meeting and no motion was made.

M. COMMITTEE REVIEW

The Board reviewed the following Committee assignments:

- Housing
- Facilities
- Negotiations

N. ADJOURN

A Regular Board Meeting was set for December 20, 2022 at 6 PM and a Working Meeting was set for November 29, 2022 at 5:30 PM. Motion by Kathleen Adams to adjourn at 7:56 PM. Second by Valerie Blackcrow, motion carried 5 for.